

LATINO FAMILY FUND (LFF) GRANT REQUEST PACKET

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About the LFF Grant Process

Background	<p>The Latino Family Fund is a donor-advised fund invested at the Gilroy Foundation. As such, the Fund's grant process is closely aligned with the Gilroy Foundation's grant process for donor-advised funds.</p> <p>Grants from The Latino Family Fund are made once a year. The amount distributed is approximately five percent of the Fund's balance and grants are presented at the Gilroy Foundation's Annual Meeting and Grants Presentation in April. The Grants range from \$500 to \$1,250. The Latino Family Fund will award a total of \$5,000 in 2017.</p> <p>In addition to making grants to nonprofit organizations, additional funds are raised to support efforts that engage youth in philanthropy. The Latino Family Fund grants approximately \$500 each year to a local school to support youth philanthropic activities.</p>
Process	<p>The Grant Application Form is distributed in January. The deadline for grant requests is February 28, 2017. (Applications will not be accepted after this date) The Grant Committee meets in March for review and scoring of grant applications and a recommendation for grant recipients is made. At the March Annual Meeting the final selection is made by Fund Families. One vote per Fund Family who attend the Annual Meeting.</p> <p>Completed Grant Requests must be <u>postmarked</u> by February 28, 2017. or hand delivered to the Gilroy Foundation office by that date. All applicants will be notified in March, with grants being awarded April 26, at the Gilroy Foundation's Annual Meeting and Grants Presentation.</p> <p>Please mail Grant Application Forms (5) to the following address:</p> <p>Latino Family Fund c/o Gilroy Foundation P.O. Box 774 Gilroy, Ca 95020 60 4th Street #208 408-842-2737</p>

<p>Requirements</p>	<p>The Mission of the Latino Family Fund is to increase the participation of Latino families at all levels in the formal philanthropic sector and to instill Latino youth of Gilroy with an inheritance and legacy of giving to the community. Given our Mission, the Latino Family Fund has considerable flexibility in awarding grants. However, there are a few significant requirements for all grant awards and they are outlined below:</p> <ul style="list-style-type: none"> • Grantee(s) must be a 501(c)3 • Grantee(s) must serve Gilroy's Latino community • A representative from the Grantee organization must attend the Gilroy Foundation's Annual Meeting to receive the grant. • Grant Application Form must be completed in its entirety. <p>Areas of Funding:</p> <ul style="list-style-type: none"> • Civic/ Environmental, • Culture • Education • Health • Recreation • Technology • Agricultural • Art <p>Required Reports: A FINAL REPORT is due by January 31, 2018. Failure to submit a complete final report by January 31, 2018, shall disqualify the organization for consideration for another grant for the following year, or any year until the Final Report is submitted. Final reports are available on line.</p>
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Grant Request Form

Item	Response
Name or Organization	
Address of Organization	
Name/Email/Phone of Contact at Organization	
Organization's Mission	
How does this organization benefit the Latino community in Gilroy?	
How many participants does the organization (and/or program) serve each year (unduplicated)?	
Has this organization received an LFF grant in the past?	
Amount Requested	
Describe the project or program for which funding is requested.	
What is the community need for this request?	
Describe the plan by which this project/program will be evaluated.	

Also attach the following:

- Letter authorizing application for grant from your organization.
- Current tax-exempt status documentation: A copy of the organization's most recent RRF-1 report (not required City of Gilroy or accredited schools)

Budget

Please complete the following itemized budget of your project. Include the money you are requesting from the Latino Family Foundation in the right-hand column under the appropriate category. **** IMPORTANT: FAILURE TO SUBMITT A COMPLETE BUDGET , COMPLETE REQUEST FORM**

AND SUBMISSION OF REQUIRED DOCUMENTS WILL DISQUALIFY THE GRANT APPLICATION).

	<u>Other Cash</u>	<u>In-Kind</u>	<u>Requested Funds</u>
<u>Personnel</u>			
<u>Travel</u>			
<u>Equipment</u>			
<u>Supplies</u>			
<u>Contracted Services</u>			
<u>Volunteer Expenses</u>			
<u>Office Space</u>			
<u>Other (explain</u>			
<u>Totals:</u>			
